

Care Quality Commission (CQC) Review
Local Health and Social Care System – Coventry
Improvement Plan 2018

Final Version - April 2018; completed March 2019

Background

On 4th December 2017, the Care Quality Commission commenced a local review of the Coventry health and social care system. The main review week took place between 22nd and 26th January 2018, with the Health and Wellbeing Board feedback summit taking place on 14th March 2018.

The Coventry Health and Well Being Board welcomes the opportunities provided by the review to improve the way Coventry supports people that come into contact with the health and care system. This Action Plan has been developed in response to the issues highlighted within the report following its publication of the Coventry on 15 March 2017 recognising that the improvement journey was underway before the review and will continue beyond it.

The issues highlighted within the report have been reviewed and themed under the following headings:-

1. Vision and strategy
2. Engagement and involvement
3. Performance, pace and drive
4. Flow and use of capacity
5. Market development
6. Workforce
7. Information sharing and system navigation

The development of this Action Plan has been led by Pete Fahy, Director of Adult Services, Coventry City Council with support from the following individuals identified in the HWBB summit on 14 March 2018:

- Coventry and Rugby Clinical Commissioning Group (CRCCG)
 - Jo Galloway, Director of Nursing
- Coventry City Council Council
 - Gail Quinton, Deputy Chief Executive
 - Ian Bowering, Head of Social Work Service (Prevention and Health)
 - Jon Reading, Head of Commissioning and Provision
- University Hospital Coventry and Warwickshire (UHCW)
 - Lisa Kelly, Chief Operating Officer
- Coventry and Warwickshire Partnership Trust (CWPT)
 - Tracey Wrench, Chief Nurse and Interim Chief Operating Officer

- Coventry University
 - Professor Guy Daly, Pro Vice Chancellor (Health and Life Sciences)

In addition to the above, Andrea Green – Accountable Officer (CRCCG) has input to the production of the action plan and is the Health and Well-Being Board lead for its production.

The Group has been supported in its development by Richard Humphries, Senior Associate from the Social Care Institute for Excellence.

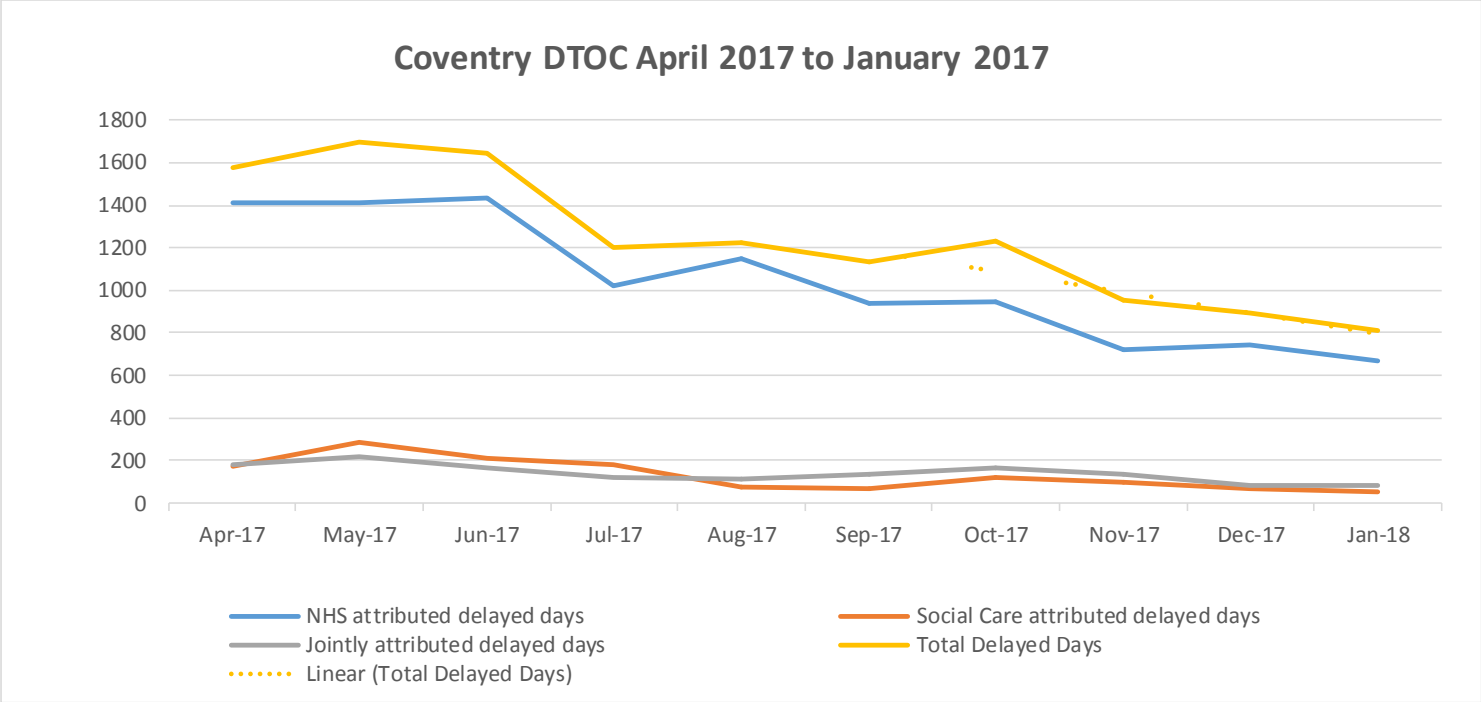
This action plan has been developed to support focus and drive on areas of activity and improvement already in progress across the system, it is therefore very much interlinked with existing plans as opposed to creating a separate and standalone action plan. As required by the CQC review the action plan will be owned through Coventry's Health and Wellbeing Board with responsibility for delivery through the relevant identified body.

Overall progress and current position:

Prior to review of the Coventry system being announced, during the review period and beyond we have continued to work as a system to address the issues that are impacting on people receiving consistently good health and care services. The review has provided a welcome opportunity for an external view on the issues we are dealing with and how we are responding.

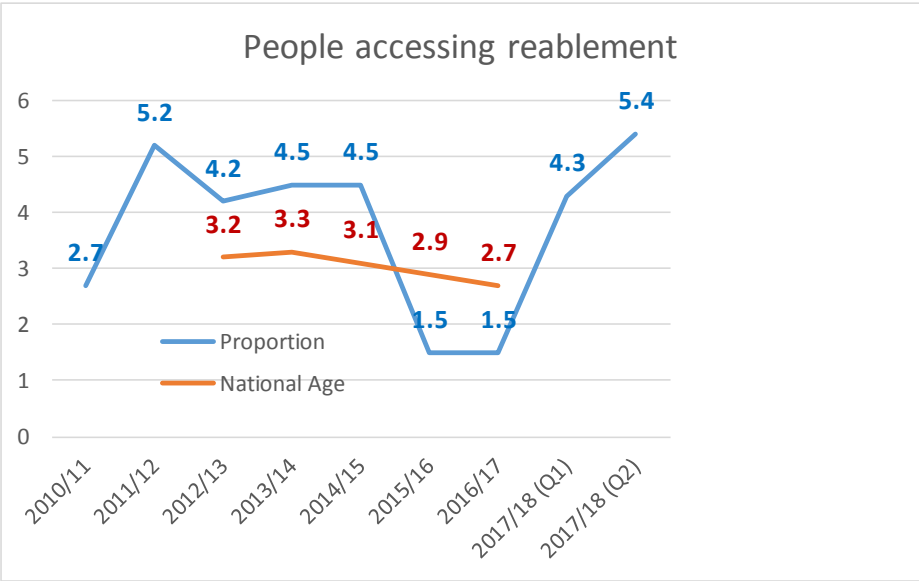
One particular measure we are proud of is our improvement in respect of Delayed Transfers of Care which has been achieved through taking a system approach as opposed to looking at the issue from a number of single agency perspectives. In the period between the announcement of the review and its commencement the position improved, the most recent data published for January 2018 shows continued improvement which is shown in Figure One (below).

Figure One: Delayed Transfer of Care to January 2017



Although improving further from this position remains a key system objective much of our effort is placed into improving the system to prevent admissions in the first place and, where they occur, avoiding readmissions. The improvement in access to reablement (Figure Two and based on provisional data for 2017/18 pending completion of the Short and Long Term Statutory Return (SALT)) demonstrates this improvement.

Figure Two: Access to Reablement



Despite the progress on Delayed Transfers of Care and Access to Reablement the Coventry system remains close to full capacity with A&E attendances, emergency hospital admissions and bed occupancy rates remaining high. This indicates that a focus on what happens when preparing for and achieving discharge is only part of the issue and is why many of the actions contained within this plan complement and add focus to the wider work taking place across the system to achieve our broader system aim of improving population health and reducing system demand across the board.

Specific examples of how we are progressing this include our Upscaling Prevention programme and our 'year of well-being' which will provide some of the strategic impetus required to make a long term and sustainable difference in Coventry. These strategic approaches will be complemented by addressing a number of performance management, flow, market and workforce issues that the review identified and are contained within this plan.

We would of course welcome further feedback from CQC and/or Department of Health regarding how our plan could be further strengthened in order to achieve our ambitions at a faster rate.

Theme 1 – Vision and strategy**Lead responsibility – Coventry and Warwickshire Place Forum****Lead individual – Liz Gaulton, Director of Public Health, Coventry City Council**

Outcomes we will achieve: Ensure a consistent vision and strategy across the Health and Social Care system with links to how it's delivered.

CQC Recommendations:

- Ensure there is effective joint strategic planning and delivery for the people of Coventry based on the current and predicted needs of the local older population, to include BAME and hard to reach groups, and which harnesses all the local assets available in the wider system.
- While acknowledging that there is a concordat between Coventry HWB and Warwickshire HWB, the system leaders in Coventry need to build on the concordat and become more engaged with the development of the STP's Better Care, Better Health, Better Value programme.

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
1.1	Develop a clear system strategy with a single supporting narrative for the whole system	Place Forum – Cov and Warks	Health and Wellbeing Board	ongoing	Sept 2018	All stakeholders are clear on the system strategy	System model agreed at Place Forum in July 2019 and supported by the STP Board. This has been reinforced by the DPH Annual Report (published October 2018), <i>Healthier for Longer: Securing healthier futures for our</i>	

Theme 1 – Vision and strategy

Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							<i>communities</i> , which has a specific focus on our older population and asset-based system working to help people age well – ACTION COMPLETE	
1.2	Define the governance arrangements that exist between STP, HWBB and ICS so that reporting arrangements and decision making remits are clear	Place Forum – Cov and Warks	Health and Wellbeing Board	ongoing	March 2019	Written and agreed system governance protocols in place	The leadership by Coventry and Warwickshire Health and Wellbeing Place Forum remains consistent. System governance is flexing to reflect the emerging ICS and refresh of the STP. Arrangements are considered through the Place Forum.	
1.3	Define the model for local integration of services within ICS policy framework	STP (Preventative and Proactive workstream)	STP Board	ongoing	June 2019	Clarity on what integrated health and care means for Coventry	This is progressing through ICS development work.	
1.4	Develop the Coventry operating model for locality delivery so that all stakeholders are clear how	STP (Proactive and Preventative workstream)			March 2019 BAU from	Clarity on how the locality model will	Through Primary Care Networks (PCNs) we are engaging with OOH	

Theme 1 – Vision and strategy

Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	the locality model will work operationally		STP Board	ongoing	1 July 2019 when all practices will be registered within a PCN	deliver on the ground following pilot work and review	Place Based Teams (PBTs) to support delivery of a new locality operating model of care. We have established Multi Disciplinary Teams (MDTs) in PCNs and are engaging PCN leads and their practices in discussions about future development of ICS and the role of PCNs and general practice in a future ICS and new models of care within an ICS and under the OOH programme. We are also utilising CCG transformation funds to support primary care transformation, which supports new models of care,	

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							resilience in general practice, early intervention and prevention and self care. We are now working with PCNs to register them as required by the new GP 5 year framework contract. The contract will provide funding to support expansion of primary care workforce across PCNS, extend delivery of extended hours with a minimum offer to all patients across each PCN, and the future delivery of 7 mandated enhanced service specifications which will support proactive	

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							care and care co-ordination with a focus on priorities aligned to the NHS Long Term Plan ambitions – which fit with our OOH programme. See also 1.5	
1.5	Clearly identify the geography for locality based services for populations of 30k-50k) as the vehicle through which to drive improvement and equitable in community based health and care	CRCCG	STP (Proactive and Preventative workstream)	ongoing	March 2019	Clear locations and geography in place for 30-50k	This is now business as usual the Cluster leads are meeting regularly with the Place Based Teams to co-ordinate care and take forward MDTs in each cluster. We have reviewed cluster development against the maturity matrix proposed by NHSE for PCNs and have identified that we have made good progress against the	

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							<p>framework and have identified the actions / next steps to further progress through the PCN phases of maturity. (We will now call our clusters PCN to reflect the national NHSE language going forward.)</p> <p>We have a schedule of meetings in place for all our PCN in Coventry and are in the process of identifying CCG staffing resource to be aligned to further support PCN going forward in addition to the existing support / investment offer the CCG already has in place for PCNs</p> <p>We will be undertaking an</p>	

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							engagement exercise with our PCN's to ensure they are briefed on ICS developments and to ensure they and their practices inform the development of PLACE and Integrated care going forward ACTION COMPLETED	
1.6	Development of Joint Strategic Needs Assessment on locality basis so the population needs being served by each locality are clearly understood	Coventry City Council	Health and Wellbeing Board	July 2018	March 2019	Locality based JSNA signed off by HWBB	Work is underway to develop new place-based JSNA for 8 localities (plus one citywide). High level findings from the citywide JSNA profile will be presented to HWBB on 8 April. Evidence gathering for JSNAs for two localities has been completed and these will be published in May /	

Theme 1 – Vision and strategy								
Action No.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							June 2019. A data profiler tool is expected to be available for general use by June 2019. Timeline for the completion of the other six locality profiles will depend on the approach taken to local engagement going forward. This will continue to be reported and monitored through HWBB.	
1.7	Develop the clinical strategy for the city including frailty so there is clarity on how clinical needs will be met	Coventry and Rugby CCG	Health and Wellbeing Board	ongoing	Sept 2018	Clinical strategy signed off by BHBCBV Board	The Clinical Strategy has been signed off by BHBCBV Board. ACTION COMPLETED	

Theme 2 – Engagement and Involvement

Lead Responsibility – Engagement workstream of Better Care, Better Health, Better Value programme

Lead individual(s) – Lorraine Laing, Head of Programme Management Office, Coventry and Warwickshire STP and Jenni Northcote, Chief Strategy Officer, Coventry and Rugby and Warwickshire North CCGs (see specific actions below)

Outcomes we will achieve: Clear mechanisms in place for engagement with professionals and people who either use or may use services

CQC Recommendations:

- Create and deliver a joint public engagement strategy which includes how the system will reach seldom heard groups.
- Improve the working relationships between the CCG and GP providers.
- Develop a shared view of risk across health and social care by identifying forums where staff groups can come together, build relationships and identify ways to establish a consistent approach to the process of risk assessment and positive risk taking.

Theme 2 – Engagement and Involvement

Action no.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
2.1	Develop a set of 'I' statements with people who use Health and Social Care to form a benchmark for improvement, which are inclusive of all groups within the	STP (Communication and Engagement workstream) Lorraine Laing	STP	ongoing	Sept 2018	Set of 'I' statements agreed through co-production	'I statements' drafted following session with Coventry Older Voices and Healthwatch on 30 May. These continue to be tested with other	

Theme 2 – Engagement and Involvement

Action no.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	city						forums with a view to taking to HWBB for endorsement in April 2019. ACTION COMPLETED with further work underway to ensure full adoption and use by partners.	
2.2	Engage with GPs through locality and membership forums to understand the issues impacting on effective partnerships with GPs.	CRCCG Jenni Northcote	CRCCG	ongoing	Sep 2018	Understanding of issues and agreed actions to address where appropriate	There is a nominated GP clinical lead and a co-ordinator for each of the new GP clusters, which come together as groups of practices to work on specific joint priorities and resilience issues. Each Cluster Lead has a nominated Governing Body Clinical lead link – so issues can be	

Theme 2 – Engagement and Involvement

Action no.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							raised through the CCG governance at our clinical executive group. Cluster Leads are also members of the CCG Primary Care Development Group which is a forum for raising issues / concerns and feeding back views from local GPs. ACTION COMPLETE	
2.2.1	Following completion of action 2.2 to develop a set of measures to understand if the relationship is improving	CRCCG Jenni Northcote	CRCCG	ongoing	September 2018	GP and CRCCG both able to evidence improvements in relationship	The CCG have reviewed stakeholder engagement plans and are utilising the cluster arrangements, Protected Learning Time and specific	

Theme 2 – Engagement and Involvement

Action no.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							<p>forums where Cluster Leads represent their constituent practices to improve communication and build primary care engagement. They have established regular meetings with LMC as the representation for general practice delivery of primary care contracts.</p> <p>There is a specific section in the new Commissioning Intentions on primary care priorities which reflect engagement with</p>	

Theme 2 – Engagement and Involvement

Action no.	Action required	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							members and stakeholders with an interest in primary care. ACTION COMPLETE	
2.3	Engaging Health & Social Care professionals in developing consistent approach to management of risk and embed this in practice	Local Workforce Groups Lorraine Laing	Local Workforce Action Board	Ongoing	March 2019	A single risk management framework and evidence of this in multi-disciplinary settings/place based teams	Exploration of the approach to risk by the Coventry Out of Hospital placed based teams is required to identify the shared framework within which health and social care professionals operate. Identified system-wide learning and development needs to feed into the LWAB through organisational leads.	

Theme 3 – Performance, pace and drive**Lead Responsibility – as described in actions**

Lead individual(s) - Pete Fahy, Director of Adult Social Care and Liz Gaulton, Director of Public Health and Wellbeing, Coventry City Council

Outcomes we will achieve: Delivery of agreed change programmes in a timely way.

CQC Recommendations:

- Ensure system wide performance data is used to drive improvements, implementing solutions and setting targets in which all parts of the system have a shared responsibility, and providing opportunities for collaborative reflection and learning

Theme 3 – Performance, Pace and Drive								
Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
3.1	Establish system-wide data set / dashboard on flow into and out of hospital and capacity of services supporting step up and discharge	A&E Delivery Group Pete Fahy	STP (Urgent and Emergency Care)	ongoing	Sept 2018	Fully operational dashboard of key indicators of flow and capacity to monitor activity / inform action	Dashboard in place and being used – ACTION COMPLETE	
3.2	Establish a system-wide Performance dashboard to monitor progress in the delivery of	CRCCG linking with partners	Health and Wellbeing Board	Not yet commenced	Dec 2018	System wide focus on key areas of strategic delivery enabling pace and drive to be maintained	Coventry and Warwickshire Place Forum now has an outcome framework and performance dashboard in place	

	agreed vision and strategy	Liz Gaulton					to enable oversight of performance across the system against agreed system outcomes. This is likely to evolve further as a Strategic Framework for the ICS is developed and will become a tool to mobilise action by partners to address identified challenges. ACTION COMPLETE	
3.3	CQC Local System Review Action Plan to be monitored, on an ongoing basis, by the HWBB.	Health and Wellbeing Board Liz Gaulton	Health and Wellbeing Board	ongoing	June 2018	Delivery of action plan delivered with appropriate escalation to unblock areas of non-delivery	Update provided to each HWBB with the aim for full sign off in March 2019 - ACTION COMPLETE	

Theme 4 – Flow and use of capacity

Lead Responsibility – Coventry Accident and Emergency Delivery Group

Lead individual(s) – Lisa Kelly, Chief Operating Officer, UHCW and Pete Fahy, Director of Adult Social Care, Coventry City Council

Outcomes we will achieve: Reducing unavoidable admissions to hospital. For those who need to be admitted to ensure that people only stay in hospital for as long as they need to and, when ready to leave, are discharged promptly with appropriate support.

CQC Recommendations:

- Reduce numbers of avoidable admissions from care homes by extending successful initiatives such as the React to Red scheme, introducing pharmacist led medication reviews and increasing coverage of GP input into care homes.
- Ensure discharge planning is started at the beginning of a person's journey through hospital and remains a key focus during their stay. 'Red and green bed days' to be implemented and embedded across all wards. Care home and home with care providers to be involved in discharge planning at an early stage of the person's stay in hospital.
- Improve the processes around medicines on discharge to reduce delays and improve the safety of those who have been discharged to care homes.
- Improve the ability to discharge patients from hospital at weekends by increasing senior clinical decision makers and ensuring the presence of the discharge teams at weekends.
- Increase the utilisation of trusted assessors in each D2A pathway to improve the speed of transfers from hospital by increasing provider's confidence. Include in any jointly developed protocol for assessments and the review process, a clear feedback mechanism for learning and improvement.

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
4.1	<p>Support to care homes</p> <p>Increase coverage of dedicated GP support into care homes through implementation of the Care Home Enhanced Support (CHES) scheme</p>	CRCCG	STP (Urgent and Emergency Care)	Complete	Complete	<p>Increase coverage above current level of 66% of care homes</p> <p>Reduction in avoidable admissions, readmissions and improved DTOC</p>	<p>Commissioned service with GPs to commence 1 April 2018. 90% of homes supported within the scheme. Evidence of reduced admissions from care homes.– ACTION COMPLETE</p>	
4.2	<p>Support to care homes</p> <p>Care home and housing with care providers to be involved in discharge planning at an early stage of the person's stay in hospital</p>	CRCCG	STP (Urgent and Emergency Care)	Ongoing	Ongoing	<p>Evidence of early involvement by care providers in discharge planning working with IDT in UHCW</p> <p>Improved weekend discharges to care homes including new residents</p>	<p>IDT, Social care, Commissioners and providers undertook a joint workshop to outline areas of improvement. IDT are working with commissioners / providers through an action plan, following the workshop. This work is ongoing and not yet rolled out across all units.</p> <p>CHES scheme in place and being</p>	

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							<p>extended, which enhances support to care homes to avoid unnecessary admissions and facilitate timely discharges.</p> <p>Incentive scheme for weekend and same day discharges being trialled over winter with providers.</p>	
4.3	<p>Support to care homes</p> <p>Implement Red Bag scheme</p>	AJCB	STP (Urgent and Emergency Care)	Ongoing	September 2018	<p>Red Bag scheme in place for identified cohort</p> <p>Reduction in avoidable admissions, readmissions and improved DTOC</p>	Red Bag scheme launched on 7 August 2018 and to be further developed based on learning – ACTION COMPLETE	
4.4	<p>Increase coverage and effectiveness of 'Red to Green'</p> <p>'Red to Green bed days' to be implemented and embedded across all wards and into D2A</p>	A&E Delivery Group - Coventry	STP (Urgent and Emergency Care)	Ongoing	October 2018	<p>Increase coverage within wards at University Hospital</p> <p>Overall reduction in lengths of stay / improvement in DToC</p>	<p>"Red to Green" in place across all adult inpatient wards. Patient status at a glance board monitored via central data programme and "Red to Green" data being used to support innovations across the</p>	

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	community settings						Trust. "Red to green" tested in community reablement settings but weekly MDTs evaluated as more appropriate in those settings in reviewing progress being made by individuals and ensuring the service is focused and productive. ACTION COMPLETED	
4.5	<p>Increase coverage of Trusted Assessor</p> <p>Increase care home provider's confidence in assessments completed e.g. by reviewing trusted assessment approach and evaluating need for Care Home Assessor post</p>	CRCCG and CCC via A&E Delivery Group - Coventry	STP (Urgent and Emergency Care)	Ongoing	<p>November 2018</p> <p>Now revised to March 2019</p>	Understanding factors to improve care home confidence leading to reduced number of refusals and delays attributable to care homes	<p>In place for some providers in P2 and for 2 care homes Pathway 3. P3 implemented pilot scheme of Trusted Assessor where IDT assessed on behalf of CCG.</p> <p>Recruitment to Trusted Assessor for Care Homes (called Liaison) in progress.</p>	
4.6	<p>Improving Discharge</p> <p>Review role of</p>	A&E Delivery Group - Coventry	STP (Urgent and Emergency Care)	June 2018	August 2018	Review complete with proposals for future development	Review complete, which demonstrated efficacy of approach, contributed to	

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	Community Discharge Hub to ensure continued effectiveness and clear mechanisms in place for learning and improvement					Overall reduction in lengths of stay / improvement in DToC	sustained improvement in DToC and will continue. ACTION COMPLETE	
4.7	<p>Improving Discharge</p> <p>Review what is required to deliver 7 day services to impact on weekend discharges e.g.</p> <p>Increase senior clinical decision makers at weekends</p> <p>Presence of the discharge teams at weekends</p>	A&E Delivery Group - Coventry	STP (Urgent and Emergency Care)	May 2018	March 2019	Resourced plan implemented to deliver 7 day discharges leading to increased discharge activity at weekends without impacting on Mon-Fri activity	Local Authority undertook review of the costs, benefits and impacts of moving to 7day services which concluded, at this time, to continue to operate 6 day a week service pending additional resource and alignment with 7 day service across the system. For weekend discharges to be improved significantly, all areas need to contribute.	
							UHCW continues to make good progress towards 7DS	

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							<p>provision along many paths, including the 10 Clinical Standards.</p> <p>This action will be taken forward through the Better Care Plan 2019/2020 to be produced in the next few months. This is likely to involve consideration of the cost/benefit of moving forward on this initiative versus others that also contribute to improving discharge.</p>	
4.8	<p>Prevention, Ambulatory Care, Zero length of stay</p> <p>Review of ambulatory care pathways redirecting / supporting patients with alternative sources of support i.e. falls prevention and</p>	A&E Delivery Group - Coventry	STP (Urgent and Emergency Care)	Ongoing	April 2019	Overall reduction in number of admissions	<p>Ambulatory Emergency Care (AEC) and Surgical Ambulatory Emergency Care (SAEC) pathways now in place, and activity is monitored through the Integrated Urgent Care Recovery Plan and reviewed at 2-weekly Emergency Care Improvement</p>	

Theme 4 – Flow and use of capacity

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	Back Home Safe and Well						<p>Board. Pathways communicated through the GP Gateway.</p> <p>Monitoring against the agreed metric is in place and on track for fully embedding the pathways by April 2019.</p> <p>ACTION COMPLETED</p>	

Theme 5 – Market development

Lead Responsibility – Adult Joint Commissioning Board

Lead individual – Jon Reading, Head of Commissioning and Provision, Coventry City Council

Outcomes we will achieve: Ensuring the right level of market capacity and optimising its utilisation.

CQC Recommendations:

- Roll out and evaluate a programme of social prescribing.
- Identify and supply the necessary support needed for care homes to accept weekend discharges for new residents – *see actions under flow and use of capacity.*

Theme 5 – Market development								
Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
5.1	Refresh Market Position Statement and utilise with support and care service providers	Adult Joint Commissioning Board	Collaborative Commissioning Board	Ongoing	Sept 2018	Market position statement published with associated provider engagement	Market Position Statement signed off on 11 October 2018 and provider engagement planned. ACTION COMPLETE	
5.2	Produce a market development plan for support and care service providers in consultation with providers	Adult Joint Commissioning Board	Collaborative Commissioning Board	Ongoing	Dec 2018	Market development plan in place and shared	Action underway but delayed as it was dependant on completion of 5.1 above. Learning disability and autism module completed. Although overall plan production has slipped, several market development and engagement activities are in train for care	

Theme 5 – Market development

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							homes, housing with care, Supported Living and Day Opportunities.	
5.3	Evaluate programme of social prescribing and then rollout. (dependent on outcome of evaluation)	Adult Joint Commissioning Board	Collaborative Commissioning Board	Ongoing	Mar 2019	Evaluation complete and optimum social prescribing capacity in place	<p>Social Prescribing continues to be delivered through a GP Cluster configuration, with the service continuing to develop and evolve.</p> <p>Recent guidance issued on the new GP Contract has outlined intentions for making available national funding for the appointment of Social Prescribing Link Workers within Primary Care.</p> <p>The impact of these roles, together with learning from the current service and implementation of the Out of Hospital model will form part of a review the CCG will be undertaking over the coming months to develop a future model for Social Prescribing within Coventry.</p>	
5.4	Evaluate D2A pathway provision to ensure it	Adult Joint Commissioning	Collaborative Commissioning Board	Ongoing	July	Optimum and sustainable D2A provision in place	Pathway 1 reviewed and incorporates extended Promoting Independence Service.	

Theme 5 – Market development

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	remains fit for purpose	Board			2018		<p>Evaluation of Pathway 2 reported to Adult Joint Commissioning Board in December 2018 and re-commissioning of beds in train. A more detailed review of therapy input to pathways is nearing completion with initial proposal to Adult Joint Commissioning Board 20th March.</p> <p>Pathway 3 review underway. Strategy group for D2A pathways established to steer this work</p>	
5.5	Develop step-up capacity to support people more effectively in the community	Adult Joint Commissioning Board	Collaborative Commissioning Board	Ongoing	Mar 2018	Increased step up capacity in place to assist with management of system demand	Capacity in place. Will be extended to people with change in needs – ACTION COMPLETE	

Theme 6 – Workforce

Lead Responsibility – Local Workforce Action Board

Lead individual – Lorraine Laing, Head of Programme Management Office, Coventry and Warwickshire STP

Outcomes we will achieve: A clear approach to ensuring how the local workforce will be developed to meet population needs for health and care

CQC Recommendations:

- Develop a strategic plan for the health and social care workforce in Coventry linked to the STP's wider Better Care, Better Health, Better Value programme that takes account of the national health and social care workforce strategy (once developed)

Theme 6 - Workforce								
Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
6.1	Develop system wide workforce strategy to support delivery of strategy and vision	Local Workforce Action Board	STP Board	Ongoing	Mar 2019 Revised to Aug 2019	Clear and resourced workforce strategy in place	NHS organisations have shared their strategies and this will support the development of a system wide workforce strategy which will be aligned to the STP Plan. Work in progress.	
6.2	System wide training and development plan to cover issues including: Risk	Local Workforce Action Board	STP Board	Ongoing	Mar 2019 Revised to Aug 2019	Training programme developed, delivered with evidence of impact	This has not been delivered but currently identifying the 2019/20 workforce development priorities and this provides an opportunity to consider the scope and breadth of a training	

Theme 6 - Workforce								
Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	management Shared assessment Care support provider skills						programme required to address the issues identified. Work in progress	

Theme 7 – Information sharing and system navigation**Lead Responsibility – Digital Transformation Board****Lead Individual(s) – Marc Greenwood, Head of Business Systems, Coventry City Council****Outcomes we will achieve: Improved accessibility of information for people accessing care and support and professionals****CQC Recommendations:**

- Accelerate the delivery of the Digital Transformation Board to provide digital interoperability and shared care records across the system.
- Provide a single point of access health and social care navigation system for people and carers to easily find the support and advice they need.

Theme 7 – Information sharing and system navigation

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
7.1	Improve Adult Social Care “front door” to enhance accessibility of information and advice	CCC	Digital Transformation Board	Underway	Ongoing	Reported improvement in accessibility of information and advice (ASCOF)	The prototype for testing the new model of initial contact at the ASC front door went live on the 25th Feb. The prototype runs for 4 weeks. Upon completion a full evaluation will be undertaken and plans developed	

Theme 7 – Information sharing and system navigation

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
							for longer term implementation based on the results of the prototype.	
7.2	Consolidate CWPT access points into Integrated Single Point of Access (ISPA)	Out of Hospital Design Board	Proactive and Preventative workstream of STP	Underway	September 2018	Health ISPA implemented	CWPT have implemented their ISPA. Work is ongoing to establish closer links between the CWPT ISPA and the Council front door with the objective of providing a more co-ordinated response to people requiring support. ACTION COMPLETE but further work to do.	
7.4	Undertake interoperability scoping workshop across Coventry and Warwickshire system	Digital Transformation Board	STP Board	underway	Sept 2018	Clear plan agreed by partners on how to improve with timescale for delivery	An interoperability workshop was held in May and action plans to improve this area are being	

Theme 7 – Information sharing and system navigation

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	partners to identify ideas and opportunities for improving system flow.						<p>developed by health and social care technology leads.</p> <p>A refresh of the Local Digital Roadmap has taken place and will be available by early October. The roadmap covers ideas for standardising the ICT capability of health and care partners whilst introducing opportunities for system interoperability.</p> <p>ACTION COMPLETED</p>	
7.5	Hold Assistive Technology workshop to develop shared Coventry and Warwickshire strategy	Coventry City Council	Digital Transformation Board	underway	Sept 2018	Wider use of technology to support health and care	A system wide Assistive Technology workshop was held in May, the output of which is leading	

Theme 7 – Information sharing and system navigation

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
	that supports delivery of health and social care priorities.						<p>to the development of targeted areas of work that will test out the use of assistive technology to reduce demand on traditional models of care.</p> <p>After the successful delivery of the AT workshop the CCC team have been designing an AT strategy that will encompass the full adult social care customer journey. This will be shared with partners involved at different parts of the journey to ensure opportunities for joint working are capitalised.</p> <p>ACTION COMPLETED</p>	

Theme 7 – Information sharing and system navigation

Action no.	Actions	Delivery Lead Organisation	System Governance Body	Timescale		Success measures	Progress to date	RAG rating
				From	To			
7.6	Undertake review of existing Information Governance support and guidance arrangements to ensure processes are simplified.	Sub regional Information Governance group	Digital Transformation Board	underway	Sept 2018	Clear information governance arrangements in place	The review of processes relating to informing IG responsibilities and requirements for health and care projects has been undertaken. The changes are being monitored to ensure processes effectively support system wide projects. ACTION COMPLETED and work ongoing to ensure changes are embedded.	

Abbreviations:

CRCCG	Coventry and Rugby Clinical Commissioning Group
CCC	Coventry City Council
UHCW	University Hospital Coventry and Warwickshire

CWPT	Coventry and Warwickshire Partnership Trust
AJCB	Adult Joint Commissioning Board
DTB	Digital Transformation Board
LWAB	Local Workforce Action Board
STP	Sustainability and Transformation Programme
BCBVBH	Better Care, Better Value, Better Health (the local STP programme)
ECIP	Emergency Care Improvement Partnership
MDT	Multi-Disciplinary Team
CHES	Care Home Enhanced Support
ISPA	Integrated Single Point of Access
JSNA	Joint Strategic Needs Assessment